

# Pemberton Township Schools

## Grades 6-12 Remote Learning Guidance

### STUDENT EXPECTATIONS

*In the event of a school closure, this document provides guidance as it relates to a student's role while learning remotely to insure continuity of learning.*

#### Students' Schedules

Students will follow their normal schedule during school closure. Examples of schedules are provided below.

#### **EXAMPLE A: HIGH SCHOOL STUDENT SCHEDULE**

| <b>HIGH SCHOOL SCHEDULE</b> |                       |                     |
|-----------------------------|-----------------------|---------------------|
| <b>PERIOD</b>               | <b>COURSE</b>         | <b>TIME</b>         |
| <b>1</b>                    | Algebra 1             | 7:30 AM - 8:44 AM   |
| <b>2</b>                    | World History         | 8:48 AM - 10:02 AM  |
| <b>3</b>                    | PE/Health/Fitness     | 10:06 AM - 11:24 AM |
| <b>4A</b>                   | Study Hall Period     | 11:28 AM - 12:05 PM |
| <b>4B</b>                   | Lunch                 | 12:09 PM - 12:46 PM |
| <b>5</b>                    | Comprehensive Science | 12:50 PM - 2:05 PM  |

In Example A, the high school student has Algebra I from 7:30-8:44 during Block 1. The student may choose to log into his Algebra I teacher's Google Classroom at the scheduled time (7:30 am) and review the teacher's instructions and ask the teacher questions about the assignment, since that is when the teacher will be available. The student may choose to complete that specific assignment at a different time; however, the assignment is required to be completed during the school closure for the student to be considered present for that day. If the student does not have internet access, the student would complete the packet of materials provided and return to the teacher when school reopens.

The student in Example A above has World History from 8:48-10:02. In this case, if the teacher does not utilize Google Classroom, the teacher will email the students in this course the assignment. The student may choose to read the teacher's email at 8:48 am, review the teacher's instructions and ask questions via email. The student may choose to read the email and complete the assignment at a different time without teacher assistance; however, the assignment is required to be completed during the school closure for the student to be considered present for that day. If the student does not have internet access,

the student would complete the packet of materials provided and return to the teacher when school reopens.

The student continues to follow their schedule as noted above for all remaining periods/blocks.

**EXAMPLE B: MARCUS NEWCOMB MIDDLE SCHOOL OR HELEN FORT MIDDLE SCHOOL STUDENT SCHEDULE**

| <b>MIDDLE SCHOOL SCHEDULE</b> |                    |             |                     |
|-------------------------------|--------------------|-------------|---------------------|
| <b>PERIOD</b>                 | <b>COURSE</b>      | <b>DAYS</b> | <b>TIME</b>         |
| <b>1--2</b>                   | Mathematics        | ABCDEF      | 8:15 AM - 9:38 AM   |
| <b>3</b>                      | Health             | A D         | 9:41 AM - 10:21 AM  |
| <b>3</b>                      | Physical Education | B C E F     | 9:41 AM - 10:21 AM  |
| <b>4</b>                      | Music              | A C E       | 10:24 AM - 11:04 AM |
| <b>4</b>                      | Academic Prep Math | B D F       | 10:24 AM - 11:04 AM |
| <b>5</b>                      | Social Studies     | ABCDEF      | 11:07 AM - 11:47 AM |
| <b>6</b>                      | Lunch              | ABCDEF      | 11:50 AM - 12:30 PM |
| <b>7</b>                      | Science            | ABCDEF      | 12:33 PM - 1:13 PM  |
| <b>8--9</b>                   | Language Arts      | ABCDEF      | 1:16 PM - 2:40 PM   |

In Example B, the middle school student has Math from 8:15-9:38 during periods 1 &2. The student may choose to log into his Math teacher’s Google Classroom at the scheduled time (8:15am) and review the teacher’s instructions and ask the teacher questions about the assignment, since that is when the teacher will be available. The student may choose to complete that specific assignment at a different time without teacher assistance; however, the assignment is required to be completed during the school closure for the student to be considered present for that day . If the student does not have internet access, the student would complete the packet of materials provided and return to the teacher when school reopens.

The student in Example B above has Health from 9:41-10:21. In this case, if the teacher does not utilize Google Classroom, the teacher will email the students in this course the assignment. The student may choose to read the teacher’s email at 9:41am, review the teacher’s instructions and ask questions via email. The student may choose to read the email and complete the assignment at a different time; however the assignment is required to be completed during the school closure for the student to be considered present for that day. If the student does not have internet access, the student would complete the packet of materials provided and return to the teacher when school reopens.

The student continues to follow their schedule as noted above for all remaining periods/blocks.

### **Teacher/Student Communication**

Students will log into Google Classroom for each class at the normally scheduled time according to their schedule. Teachers will post the lesson/activity each day for that course. Students will engage in posting information and communicating with the teacher using Google Classroom. In classes where Google Classroom is not used, the teacher will email students the lesson/activity each day. The student will correspond with the teacher through email acknowledging the lesson/activity and request assistance as needed. For students without internet access, students can call the teacher's extension if they require assistance with the lesson/activity.

### **Teacher Availability**

During school closure, teachers will be available for assistance and support during the scheduled course time via email, Google Classroom or telephone. It is encouraged that students use email or Google Classroom to communicate with their teachers. If, however, students do not have internet access, students can dial the school number along with the teacher's extension and leave a message for the teacher. If the student experiences difficulty communicating with his teacher, the student should email the principal for assistance.

### **Student Attendance**

Student attendance will be taken by the teacher assigned to the course. Student attendance will be verified upon each day's completion of the assignment for the course. As long as the student submits the assignment to the teacher at any time during school closure, the student will be considered present. For students without access, completed work packets must be submitted for each class period/block once school reopens for students to be considered present for each day of the school closure.